



BUSINESS READINESS COORDINATOR

November 17, 2021

Gwayakocchigewin LP (GLP) is looking for a Business Readiness Coordinator to guide and execute a business readiness process for GLP communities to effectively participate in the Waasigan Transmission Line Project.

ABOUT THE GWAYAKOCCHIGEWIN LP

Gwayakocchigewin LP (GLP) is a 100% First Nation owned partnership comprised of the following Northwestern Ontario Communities:

- Eagle Lake First Nation
- Fort William First Nation
- Lac La Croix First Nation
- Lac Seul First Nation
- Nigigoonsiminikaaning First Nation
- Seine River First Nation
- Wabigoon Lake Ojibway Nation
- Ojibway Nation of Saugeen

GLP's mission is to maximize long term, sustainable socio-economic benefits, training and employment opportunities for First Nation related to the Waasigan Transmission Project being developed within their homelands. GLP First Nations are seeking equity ownership in the Project.

ABOUT THE PROJECT

The proposed Waasigan Transmission Line Project is a new 230 kilovolt (kV) transmission line between Thunder Bay and Dryden being developed by Hydro One. The project is currently in the Environmental Assessment stage with construction expected to start in 2024. More information on the project can be found at on Hydro One's website www.hydroone.com

BUSINESS READINESS COORDINATOR - GENERAL RESPONSIBILITIES

1. Outreach to GLP communities, businesses and individuals/entrepreneurs
2. Research successful First Nation partnerships/business entities, between Indigenous and private sector; lessons learned from other projects (e.g Watay, East-West Tie)
3. Develop economic development / business database,
 - a. Identify, record current business/technical experience, qualifications, certifications
 - b. Identify, record future business/technical experience, qualifications, certifications
4. Identify future contracting opportunities and requirements related to the Waasigan Transmission Line Project
5. Identify First Nation contracting gaps and areas of opportunity
6. Develop & implement strategies, plans, and programs for GLP First Nations to address the existing gaps and capture the contracting opportunities

SCOPE OF WORK

GLP envisions the scope of work to be completed in three planning stages over a 12 month period, followed by implementation.

Stage 1 - Pre-planning

The Business Readiness Coordinator will participate in meetings and conduct site visits (if possible) to GLP communities, businesses and individuals/entrepreneurs. He/she will research other projects that had successful Indigenous participation or lessons learned, and report on how these examples could be used on the Waasigan Transmission Line Project.

Stage 2 - Inventory/Analysis

The Business Readiness Coordinator will create an economic development inventory of each GLP community, including a list of indigenous businesses, products/services provided, their level of business/technical experience, and capacity to undertake work (e.g. staffing, equipment, certifications, bonding, etc). In addition, the Business Readiness Coordinator will research and develop a list of potential contracting opportunities from the Project. Once established, a database will be created which will highlight the key Project requirements, community business capabilities and assets. An analysis of the database, will identify any gaps and opportunities.

Stage 3 - Strategy & Implementation Plan

The Business Readiness Coordinator will develop a strategy and implementation plan to address identified contracting barriers and gaps for GLP First Nations. The strategy will encompass the lifespan of the project. The Business Readiness Coordinator will work with GLP communities, businesses, and individuals/entrepreneurs to ensure the parties understand the results of the analysis, the contents of the database, and the parties have input on the creation of the business readiness strategy. The strategy should outline:

- Specific programs and initiatives to address First Nation contracting gaps and opportunities
- Timelines and required resources for the above programs and initiatives

Implementation

During the planning stages, the Business Readiness Coordinator will facilitate GLP First Nations participating in business opportunities and contracting on the Waasigan Transmission Project. However, given that the project is still in the planning stages, these opportunities are expected to be limited. Implementation will ramp up as the project moves through the development process towards construction in 2024.

CONTRACT

The Business Readiness Coordinator position is a 6-month contract. Compensation will depend on experience. The Applicant will identify their hourly billing rate in his/her submission. All reasonable costs in order to carry out the scope of work will be reimbursed. Renewal of the contract will be considered 30 days prior to the end of the term.

SUBMISSION FORMAT

Please include the following information in your submission:

- Resume or corporate profile
- Cover Letter outlining:
 - Your approach to business readiness
 - A summary of your experience, identifying specific examples, in particular working with Indigenous Communities in Grand Treaty 3 and Robinson Superior Treaty Areas.
 - Any affiliation to GLP partner First Nations (community member, partnership, etc)
 - Your proposed compensation (hourly billing rate)
- Three references

Completed submissions including all elements listed above are due to GLP by 12:00 p.m. **November 29th 2021**. Submissions be emailed to:

Attn: **Ginny Michano – Implementation Officer Support**

Gwayakocchigewin LP

Email: gmichano@northvista.ca