



Indigenous Business and Economic Development Advisor for Opiikapawiin Services LP

Company Background

Opiikapawiin Services LP (“OSLP”) was established by a partnership of 24 First Nations (“Participating First Nations”) in northwestern Ontario. The 24 First Nations partnership is also majority owner in Wataynikaneyap Power, a transmission company building 1800km of new transmission line to connect remote First Nations to the provincial grid. OSLP is primarily responsible for administering projects and programs for Wataynikaneyap Power relating to community engagement, community readiness, education & training, business readiness, stakeholder engagement, communications, and capacity building. OSLP will also support the First Nations partnership in the management of its investment in Wataynikaneyap Power, which includes raising equity for the First Nations interest in the transmission project.

Job Description

The Indigenous Business and Economic Development Advisor is a full-time position, working collaboratively with the Indigenous Participation team, to assist the Participating First Nations achieve meaningful and maximum involvement and benefits stemming from the Project contracting. Specifically, the Indigenous Business and Economic Development Advisor will be responsible for:

- Being able to describe and communicate the Participating First Nations expectations and vision regarding contracting opportunities
- Assist the Participating First Nations to coordinate and work together on project contracting.
- Assist the Participating First Nations achieve a broad sharing of benefits among communities.
- Work productively and professionally as a member of the Opiikapawiin Services LP’s team and maintains co-operative working relationships with all staff, partners, agencies, and clients.

The Indigenous Business and Economic Development Advisor will consistently, represent OSLP in a professional manner and report to the Indigenous Participation Manager.

Duties and Responsibilities

This position shall be responsible for the following:

Liaison:

- Facilitate Indigenous business relationships, cooperation, and collaboration among contractors, businesses, and the Participating First Nations as well as non-participating First Nations.
- Ability to communicate the immediate opportunities and benefits of a transmission line construction project.

- Monitor the project schedule to forecast meaningful participation opportunities and challenges in construction activities.
- Advise businesses owned by the Participating First Nations to develop meaningful partnerships, and participate in procurement and contracting on the project.
- Communicate protocols and processes to ensure broad sharing of resources and benefits among the Participating First Nations on project contracting opportunities.
- Advise relationships and participation from Indigenous groups outside of the Participating First Nations.
- Assist the various teams to identify project contracting gaps and contracting opportunities for the Participating First Nations and identify steps to mitigate challenges while enhancing opportunities.
- Provide guidance on First Nation business readiness activities.

Business Development & Management:

- Analyze and interpret data for project purposes such as value-added projects, review business development strategies and community infrastructure while working to foster cooperation with all Participating First Nations.
- Develop reports for management, CEO, Board, and other parties and update the IPP Manager and team regularly.
- Work together with the Indigenous Participation team to follow and implement the Framework and Principles in Indigenous Participation Guide.
- Monitor the project schedule to forecast meaningful participation opportunities and challenges in construction activities.
- Provide strategic advice to management on issues affecting the project and work to stimulate equitable economic growth and development

Qualifications

Education & Experience:

- A post-secondary Diploma or Degree with minimum 10 years' experience in Business or Economic Development or related roles.

Other Skills and Abilities:

- Strong business planning, financial analysis, and business assessment skills.
- Strong grasp of economic development concepts related to opportunity identification business structure, financing, entrepreneurship, social enterprise and capacity development.
- Excellent time management skills and multi-tasking ability.
- Excellent written and verbal communication skills
- Strong problem identification and problem-solving skills.
- Strong interpersonal skills.
- Comprehensive understanding and/or contacts within economic sectors.
- Experience working in First Nation communities and with Indigenous peoples. Knowledge of the economic, social, and political environment of Northwestern Ontario and/or experience with remote community realities

- Interact effectively with all levels of the organization in a fast-paced, team-oriented workplace.
- Proficient written and verbal communication skills in English; the ability to communicate verbally in the Indigenous languages spoken in Northwestern Ontario is not required but considered an important asset
- Valid Class “G” license

Employment Type, Location, and Start Date

300 Anemki Place, Suite “C”

Fort William First Nation

The expected Start Date for the Indigenous Business and Economic Development Advisor will be November 2021. The Indigenous Business and Economic Development Advisor will work Monday to Friday within normal business hours.

The Indigenous Business and Economic Development Advisor must be prepared to work and travel outside normal business hours as required.

Compensation

Negotiable, based on education & experience.

Applications shall include a resume, cover letter, and attach references including the most recent employer and at least two others.

Applications must be directed by email to:

Opiikapawiiin Services LP

Attn: Lucie Edwards – Chief Executive Officer

l.edwards@oslp.ca

Subject: Indigenous Business and Economic Development Advisor

Applicants may be required to submit a criminal background check.

Deadline: Wednesday, November 10, 2021 -5:00pm

More information on Opiikapawiiin Services LP can be found at www.oslp.ca. We wish to thank in advance all those who submit applications. **ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED** and only the successful candidate will be notified.